

FROM: Permanent Secretary,
Public Service Ministry

SUBJECT:

TO: All Permanent Secretaries,
Heads of Departments and
Regional Executive Officers.

Secondment of Public Servants for attachment with
recognized Unions Representing Public Servants.

DATE: 1985-02-18

I set out below for your information and guidance the standard practice in relation to the secondment of Public Servants for attachment with a recognized Union representing Public Servants:

- a) Where a recognised Union Representing Staff in the Public Service on a full- time basis, that offer may, Subject to the exigencies of the Public Service, be seconded to the Ministry of manpower and co-operatives to be placed on special assignment with the Union, on the understanding that the union refunds to government the gross Amount representing the officer's salary plus any allowance for which he/she would normally be eligible but are no longer payable by government;
- b) Further to (a), the officer continues to be paid his/her salary each month by the ministry/ department/ Region from which he/ she was Seconded, for the purpose of maintaining the continuity of his/her Public Service. The normal deductions such as PAYE, N.D.S., union dues, dependants pension Fund, repayment of any Government Advances, etc., should be made monthly and the monies deducted remitted to the respective agencies. The Union, therefore, refunds to the ministry/Department/Region the gross amount of the Salary which the officer receives during the intervening period;
- c) Officers who are seconded in terms of (a) above, and are eligible for the grant of Advance to purchase means of transport by virtue of the posts held In the Public Service, may be permitted to enjoy the duty free concession to purchase motor vehicles with loans made available to them by the Union. An officer granted such a loan will enter into private arrangements with the union concern for the payment of the loan; and
- d) Requests in the above connection should be addressed to this Ministry, and in the case of (a) should be carbon -copied to the Secretary, Public Service Commission as well as the Permanent Secretary, Head of Department or Regional Executive Officer under Whom the Officer is serving.

I also wish to inform you that in all cases of secondment, whether to another office in the Public Service or Outside the Public Service, or for special Assignment with the union, such movements of staff must and will always be subject to the exigencies of the service.

Please bring the contents of this Circular to the attention of all persons dealing with Personnel matters in your Ministry/ Department /Region.

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J. Mc Curdy
For Permanent Secretary
Public Service Ministry

c.c General Secretary
 Guyana Public Service Union

Secretary
Federation of Unions of Government Employees

Secretary
N.U.P.S.E.

General Secretary
U.A.A.W

General Secretary
Amalgamated Transport & General Workers Union.

JMC/da tussle